

CHAPTER I: ADMINISTRATION

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ARTICLE 1: GENERAL PROVISIONS

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§ 1-101 CODE DESIGNATED.

The chapters, articles and sections herein shall constitute and be designated as “The Code of the City of Silver Lake, Kansas”, and may be so cited. The code may also be cited as the “Silver Lake City Code”.

§ 1-102 DEFINITIONS.

For the purpose of this code, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CITY. The City of Silver Lake, Kansas.

CODE. The code of the City of Silver Lake, Kansas.

COMPUTATION OF TIME. The time within which an act is to be done shall be computed by excluding the first and including the last day; and if the last day be a Saturday, Sunday or legal holiday, that day shall be excluded.

COUNTY. The County of Shawnee in the State of Kansas.

DELEGATION OF AUTHORITY. Whenever a provision appears requiring or authorizing the head of a department or officer of the city to do some act or perform some duty, it shall be construed to authorize such department head or officer to designate, delegate and authorize subordinates to do the required act or perform the required duty unless the terms of the provision designate otherwise.

GENDER. Words importing the masculine gender include the feminine and neuter.

GOVERNING BODY. The Mayor and City Council of the city, or those persons appointed to fill a vacancy in the office of Mayor or the Council as provided in this code.

IN THE CITY. Includes all territory in which the city now has, or shall hereafter acquire jurisdiction for the exercise of its police powers or other regulatory powers.

JOINT AUTHORITY. All words giving a joint authority to three or more persons or officers shall be construed as giving such authority to a majority of such persons or officers.

MONTH. A calendar month.

NUMBER. Words used in the singular include the plural, and words used in the plural include the singular.

OATH. Includes an affirmation in all cases in which, by law, an affirmation may be substituted for an **OATH**, and in such cases the word “swear” is equivalent to the word “affirm”.

OFFICERS, DEPARTMENTS AND THE LIKE. Officers, departments, boards, commissions and employees referred to in this code shall mean officers, departments, boards, commissions and employees of the city, unless the context clearly indicates otherwise.

OWNER. Applied to a building or land, shall include not only the owner of the whole but any part owner, joint owner, tenant in common or joint tenant of the whole or a part of such building or land.

PERSON. Includes a firm, partnership, association of persons, corporation, organization or any other group acting as a unit, as well as an individual.

PROPERTY. Includes real, personal and mixed property.

REAL PROPERTY. Includes lands, tenements and hereditaments, and all rights thereto and interest therein, equitable as well as legal.

SHALL, MAY. **SHALL** is mandatory and **MAY** is permissive.

SIDEWALK. Any portion of a street between the curb line and the adjacent property line intended for the use of pedestrians.

SIGNATURE, SUBSCRIPTION. Includes a mark when the person cannot write, when his or her name is written near such mark, and is witnessed by a person who writes his or her own name as a witness.

STATE. The State of Kansas.

STREET. Includes public streets, avenues, boulevards, highways, roads, alleys, lanes, viaducts, bridges and the approaches thereto and all other public thoroughfares in the city.

TENANT or OCCUPANT. Applied to a building or land, shall include any person holding a written or oral lease of, or who occupies the whole or a part of such building or land, whether alone or with others.

TENSES. Words used in the past or present tense include the future as well as the past and present.

WRITING or WRITTEN. May include printing, engraving, lithography and any other mode of representing words and letters, except those cases where the written signature or the mark of any person is required by law.

YEAR. A calendar year, except where otherwise provided.

§ 1-103 EXISTING ORDINANCES.

The provisions appearing in this code, so far as they are in substance the same as those of ordinances existing at the time of the effective date of this code, shall be considered as continuations thereof and not as new enactments.

§ 1-104 EFFECT OF REPEAL.

The repeal of an ordinance shall not revive an ordinance previously repealed, nor shall such repeal affect any right that has accrued, any duty imposed, any penalty incurred, or any proceeding commenced under or by virtue of the ordinance repealed, except as shall be expressly stated therein.

§ 1-105 CATCHLINES OF SECTIONS.

The catchlines of the sections of this code printed in capital letters are intended as mere catchwords to indicate the contents of the section and shall not be deemed or taken to be titles of such sections, nor as any part of any section, nor unless expressly so provided, shall they be so deemed when any section, including its catchline, is amended or reenacted.

§ 1-106 PARENTHETICAL AND REFERENCE MATTER.

(a) The matter in parenthesis at the ends of sections is only for information purposes and is not a part of the code. Citations indicate only the source and the text may or may not be changed by this code.

(b) This code is a new enactment under the provisions of K.S.A. 12-3014 and 12-3015. Reference matter not in parenthesis is only for information purposes and is not a part of this code.

§ 1-107 AMENDMENTS; REPEAL.

Any portion of this code may be amended by specific reference to the section number as follows: “Section _____ of the code of the City of Silver Lake is hereby amended to read as follows: (the new provisions shall then be set out in full). . .” A new section not heretofore existing in the code may be added as follows: “The code of the City of Silver Lake is hereby amended by adding a section (or article or chapter) which reads as follows: . . .(the new provisions shall be set out in full). . .” All sections, or articles, or chapters to be repealed shall be repealed by specific reference as follows: “Section (or article or chapter) _____ of the code of the City of Silver Lake is hereby repealed”.

§ 1-108 CITY RECORDS.

The City Clerk or any other officer or employee having custody of city records and documents shall maintain such records and documents in accordance with K.S.A. 12-120 to 12-121 inclusive, which is incorporated by reference herein as if set out in full and as provided in the State Open Records Act, being K.S.A. 45-215 et seq., and the city policy regarding open public records.
(K.S.A. 12-120 to 12-121)

§ 1-109 ALTERING CODE.

It shall be unlawful for any person, firm or corporation to change or amend by additions or deletions, any part or portion of this code, or to insert or delete pages, or portions thereof, or to alter or tamper with such code in any manner whatsoever which will cause the law of the city to be misrepresented thereby. This restriction shall not apply to amendments or revisions of this code authorized by ordinance duly adopted by the governing body.

§ 1-110 SCOPE OF APPLICATION.

Any person convicted of doing any of the acts or things prohibited, made unlawful, or the failing to do any of the things commanded to be done, as specified and set forth in this code, shall be deemed in violation of this code and punished in accordance with § 1-111. Each day any violation of this code continues shall constitute a separate offense.

§ 1-111 GENERAL PENALTY.

Whenever any offense is declared by any provision of this code, absent a specific or unique punishment prescribed, the offender shall be punished in accordance with this section:

- (a) A fine of not more than \$1,000;
- (b) Imprisonment in jail for not more than 179 days; or

(c) Both such fine and imprisonment not to exceed divisions (a) and (b) above.

§ 1-112 SEVERABILITY.

If for any reason any chapter, article, section, division, sentence, clause or phrase of this code or the application thereof to any person or circumstance, is declared to be unconstitutional or invalid or unenforceable, such decision shall not affect the validity of the remaining portions of this code.

§ 1-113 EXCEPTION FROM CERTAIN PROVISIONS.

(a) (1) Pursuant to the provisions of Section 15, Article 12, of the Constitution of the State, the city hereby elects to exempt itself from and to make inapplicable to it K.S.A. 79-5001 through 79-5017 and amendments thereto, which apply to said city but the provisions of which do not apply uniformly to all cities.

(2) The provisions of K.S.A. Chapter 79, Article 50 shall not apply to any taxes levied by the city which are or may be authorized by state law to be levied. Amounts produced from any levy shall not be used in computing any aggregate limitation under K.S.A. Chapter 79, Article 50.

(b) (1) Pursuant to the provisions of Section 15, Article 12 of the Constitution of the State, the city hereby elects to exempt itself, and to make inapplicable to it K.S.A. 15-201 and amendments thereto, which apply to said city, but the provisions of which do not apply uniformly to all cities; and provided substitute and additional provisions on the same subject as hereinafter provided.

(2) On the first Tuesday in April, 1983, there shall be elected a mayor and five City Council members. At said election, the mayor and the two candidates for City Council members receiving the highest number of votes shall be declared elected for the term of four years. The candidates for City Council members receiving the next three highest number of votes shall be declared elected for a term of two years. Succeeding elections for the Mayor and all City Council members shall be for four year terms, or until the successors to such offices are elected and qualified. The terms of the officers shall begin at the first regular meeting of the City Council following the election.

(3) Succeeding general elections for such offices shall be held on the first Tuesday in April of odd numbered years.

(4) In case of vacancy in the office of the Mayor by reason of resignation death or removal from office or from the city, the President of the City Council shall become the Mayor until the next regular election for that office and a vacancy shall occur in the office of the City Council member becoming Mayor.

(5) In case of a vacancy in the City Council occurring by reason of the resignation death or removal from office or from the city, the Mayor, by and with the advice and consent of the remaining City Council members, shall appoint some suitable elector to fill the vacancy until the next election for that office in case any person elected as a City Council member neglects or refuses to qualify within 30 days after his or her election he or she shall be deemed to have refused to accept such office and a

vacancy shall exist and thereupon the mayor may with the consent of the remaining City Council members appoint some suitable elector to fill said vacancy.

(c) (1) The city, by the power vested in it by Article 12, Section 5 of the Constitution of the State, and as provided by K.S.A. 79-5036(a) (1983 Supplement), hereby elects to exempt itself from the provisions of K.S.A. 79-5020 through 79-5033 inclusive, commonly known as “Kansas Property Tax Lid Law”, which enactment applies to this city, but does not apply uniformly to all cities.

(2) The following is hereby substituted for the provisions of K.S.A. 79-5028 (1833 Supplement): The provisions of K.S.A. 79-5020 to 79-5033 inclusive and amendments thereto shall not limit the levy of taxes by the governing body of the city.

(d) (1) The Mayor and Council, by the power vested by Article 12, Section 5, of the Constitution of the State, elects to and does exempt itself and make inapplicable to it K.S.A. 41-712, which applies to the city, but is part of an enactment commonly known as the “Kansas Liquor Control Act”, as enacted in Chapter 242 of the Session Laws of 1949, which enactment does not apply uniformly to all cities.

(2) The following is hereby substituted for the provisions of K.S.A. 41-712, as amended: Sales of alcoholic liquor, and the days and hours of sale. The Mayor and Council members shall provide by ordinary ordinance for the permitted days and hours for the retail sale alcoholic liquor.

(3) This division (d) was published once each week for two consecutive weeks in the official city newspaper.

(4) This division (d) took effect 61 days after final publication, as no sufficient petition for a referendum was filed. In that event, a referendum would have been held on this division (d), as provided in Article 12, § 5, Subdivision (c)(3) of the Constitution of the State, in which case this division (d) would have become effective if approved by a majority of the electors voting.

(5) This division (d) was recorded by the City Clerk in a book maintained for such purposes with a statement of the manner of adoption and a certified copy was filed with the Secretary of State. (Charter Ord. 1, passed 3-2-1981; Charter Ord. 2, passed 1-17-1983; Charter Ord. 4, passed 8-1-1994; Charter Ord. 8, passed 7-19-2004)

Cross-reference:

*Elections and vacancies related to division (b), see Chapter I, Article II, “Governing Body”
Alcoholic beverage provisions related to division (d), see Chapter III*

ARTICLE 2: GOVERNING BODY

Section

1-201	Governing body
1-202	Regular meetings
1-203	Compensation
1-204	Powers generally
1-205	Same
1-206	Special meetings
1-207	Adjourned meeting
1-208	Quorum; attendance
1-209	Powers of the Mayor
1-210	President of Council
1-211	Same
1-212	Vacancy
1-213	Administrative powers; committees
1-214	Ordinances
1-215	Same
1-216	Resolutions, motions
1-217	Emergency government

§ 1-201 GOVERNING BODY.

The governing body of the City of Silver Lake, Kansas shall be composed of the Mayor and five Council members to be elected to terms as set forth herein. The Mayor and Council members shall be residents and qualified electors of the city.

(Charter Ord. 9, passed 12-7-2016)

Cross-reference:

Election of city officers, see Chapter VI, Elections

§ 1-202 REGULAR MEETINGS.

The City Council shall have two regular meetings each month which shall be held on the first and third Monday of each month at 5:30 p.m., and shall convene in the Council chamber in the City Hall; provided, that when a day fixed for a regular meeting shall fall on New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day or Christmas Day, the Council shall convene on the succeeding Wednesday at the appointed hour.

(Ord. 1694, passed 10-7-1996)

§ 1-203 COMPENSATION.

Compensation is hereby provided for the Mayor, and each Council member of the city and shall be in such sum as follows:

Mayor, per meeting	\$90
Monthly expense reimbursement	\$60
Council members, per meeting	\$50

(Ord. 2158, passed - -; Ord. 2382, passed 12-4-2017)

§ 1-204 POWERS GENERALLY.

All powers exercised by cities of the third class, or which shall hereafter be conferred upon them, shall be exercised by the governing body, subject to such limitations as prescribed by law. All executive and administrative authority granted or limited by law shall be vested in the Mayor and Council as governing body of the city.

(K.S.A. 12-103)

§ 1-205 SAME.

The governing body shall have the care, management and control of the city and its finances, and shall have power to enact, ordain, alter, modify or repeal any and all ordinances not repugnant to the Constitution and laws of the state and such as it shall deem expedient for the good government of the city, the preservation of peace and good order, the suppression of vice and immorality, the benefit of trade and commerce, the health of inhabitants thereof and such other ordinances, rules and regulations as may be necessary to carry such power into effect.

§ 1-206 SPECIAL MEETINGS.

Special meetings of the governing body may be called by the Mayor (or Acting Mayor in the absence of the Mayor from the city) on the written request of any three members of the governing body, specifying the object and purpose of such meeting, which request shall be read at the meeting and entered at length on the journal by the City Clerk. The call of the Mayor for any such special meeting shall be endorsed upon the written request and shall specify the time and place of such meeting, and shall be filed with the City Clerk. Thereupon, the City Clerk shall give notice of such meeting to each member of the governing body.

(K.S.A. 15-106)

§ 1-207 ADJOURNED MEETING.

Any regular or special meeting of the governing body may be adjourned for the completion of its business at such subsequent time and place as the governing body may determine in the motion to adjourn.

§ 1-208 QUORUM; ATTENDANCE.

In all cases, it shall require a majority of the Council-elect to constitute a quorum to do business.
(K.S.A. 15-106)

§ 1-209 POWERS OF THE MAYOR.

(a) The Mayor shall preside at all meetings of the governing body. The Mayor shall have the tie-breaking vote on all questions when the members present are equally divided.

(b) The Mayor shall:

(1) Have the superintending control of all officers and affairs of the city;

(2) Take care that the ordinances of the city are complied with;

(3) Sign the commissions and appointments of all officers elected or appointed;

(4) Endorse the approval of the governing body on all official bonds;

(5) From time to time communicate to the City Council such information and recommend such measures as he or she may deem advisable;

(6) Have the power to approve or veto any ordinance as the laws of the state shall prescribe;
and

(7) Sign all orders and drafts drawn upon the city treasury for money.

§ 1-210 PRESIDENT OF COUNCIL.

In the absence of the Mayor, the President of the Council shall preside at meetings of the governing body. In the absence of both the Mayor and the President of the Council, the Council shall elect one of its members as "Acting President of the Council". The President and Acting President, when occupying the place of Mayor, shall have the same privileges as other Council members but shall exercise no veto.
(K.S.A. 15-310)

§ 1-211 SAME.

The governing body shall, at its first regular meeting following any city election, elect one of its members as President of the Council. When any vacancy shall happen in the office of Mayor, the President of the Council for the time being shall exercise the office of Mayor, and all the rights, privileges and jurisdiction of the Mayor, until such vacancy be filled at the next city election or until such disability be removed, or in the case of temporary absence, until the Mayor shall return.
(K.S.A. 15-310 to 15-311)

§ 1-212 VACANCY.

(a) In case of a vacancy in the Council occurring by reason of resignation, death or removal from office or from the city, the Mayor, by and with the advice and consent of the remaining Council members, shall appoint an elector to fill the vacancy until the next election for that office. In case any person elected as a Council member neglects or refuses to qualify within 30 days after election, the Council member shall be deemed to have refused to accept the office and a vacancy shall exist. The Mayor may, with the consent of the remaining Council members, appoint a suitable elector to fill the vacancy.

(b) In case of a vacancy in the office of Mayor, the President of the Council shall become Mayor until the next regular election for that office and a vacancy shall occur in the office of the Council member becoming Mayor.

(K.S.A. 15-201) (Charter Ord. 9, passed 12-7-2016)

§ 1-213 ADMINISTRATIVE POWERS; COMMITTEES.

The governing body may designate whether the administration of a policy or the carrying out of any order shall be performed by a committee, an appointive officer or the Mayor. If no administrative authority is designated, it shall be vested in the Mayor.

§ 1-214 ORDINANCES.

The ordaining clause of all ordinances shall be "Be it Ordained by the Governing Body of the City of Silver Lake". All ordinances shall be read and considered section by section at a public meeting of the governing body, at which time amendments may be made to any section or sections upon motion duly made and carried; and upon the reading and final consideration of the ordinance, the question shall be stated by the presiding officer: "Shall the ordinance be passed as read?" (or as read and amended), and the Clerk shall call the roll of the governing body. The vote on the final passage of the ordinance shall be taken by "yeas" and "nays" which shall be entered on the journal of proceedings of the governing body by the City Clerk (or in his or her absence by a member of the governing body to be designated by the governing body to act as Clerk Pro Tempore). No ordinance shall be passed unless a majority of all the members of the Council elect shall vote in favor thereof.

§ 1-215 SAME.

The City Clerk shall cause all ordinances (except those appropriating money) to be published, as soon as practicable after their passage, in the official city newspaper which shall have been designated by the governing body, and no ordinance having any object beyond the bare appropriation of money shall be in force until published in such newspaper. One publication of any such ordinance shall be sufficient. The publisher of the newspaper shall prefix such ordinance by a line in brackets, stating correctly the date of such publication, thus: (Published, _____ 20_____), giving the month, day and year of the publication. The City Clerk shall immediately upon the final passage and approval of each ordinance enter the same in the "Ordinance Book" of the city as provided by law and append thereto a note reciting the manner in which the ordinance passed, the date of its passage, the page of the

journal containing the record of the final vote on its passage, the name of the newspaper in which published and the date of publication. Such note shall be in substantially the following form:

Note: Ordinance No. passed _____ day of _____, 20_____.
Record of final vote on passage, page _____, Journal No. _____. Published
in _____ the _____ day of _____, 20_____.

§ 1-216 RESOLUTIONS, MOTIONS.

Except where a state statute or city ordinance specifically requires otherwise, all resolutions and motions shall be passed if voted upon favorably by a majority present at a meeting of the City Council.

§ 1-217 EMERGENCY GOVERNMENT.

In the event of a catastrophe in which all, or a majority, of the members of the governing body are fatally injured, the interim governing body shall be composed of the surviving members, the City Attorney, the City Clerk and a sufficient number of the appointed officials selected in the order of the greatest seniority in office to make up a governing body of the prescribed number.

ARTICLE 3: OFFICERS AND EMPLOYEES

Section

- 1-301 Appointment of officers; Mayor and Council
- 1-302 Failure to approve
- 1-303 Removal of officers
- 1-304 Vacancies in office
- 1-305 Compensation
- 1-306 City Clerk; duties of office
- 1-307 City Treasurer; duties of office
- 1-308 City Attorney; office and duties
- 1-309 Appointive officers; general duties
- 1-310 Officers' oaths, affirmation; required
- 1-311 Oaths filed
- 1-312 Bonds required
- 1-313 Condition of bond
- 1-314 Premiums
- 1-315 Employee handbook

§ 1-301 APPOINTMENT OF OFFICERS; MAYOR AND COUNCIL.

The Mayor, with the consent of the Council, at the first regular meeting of the Council in May of each year, may appoint the following city officers: a City Clerk, a Judge of the Municipal Court, a Chief of Police, law enforcement officers, a City Attorney, Superintendent of the Water and Sewage Department, building official or officials, assistant city officers and may retain a licensed professional engineer to act in the capacity of a City Engineer whose offices are hereafter provided by ordinance. The Mayor, at the first regular meeting of the Council in May of each year, may also appoint a City Treasurer. The member of the governing body designated as Finance Commissioner may also serve as City Treasurer. All such officers shall qualify in the manner as provided by ordinance and shall have and perform the duties required by this and other ordinances of the city and the laws of the state. Every appointment to office, and the date thereof, shall be entered on the journal of proceedings of the Council. (Charter Ord. 3, passed 10-21-1996)

Statutory reference:

Similar provisions, see K.S.A. 15-204

§ 1-302 FAILURE TO APPROVE.

For all appointments requiring Council approval, if the Council fails to act within 30 days of an appointment, this shall be considered approval of the appointee. If the Council disapproves the appointment, the Mayor shall appoint another to the position.

(Charter Ord. 3, passed 10-21-1996)

§ 1-303 REMOVAL OF OFFICERS.

Any officer appointed under § 1-301, except the City Treasurer, may be removed by a majority vote of the total membership of the Council, with or without cause. The Mayor may remove the City Treasurer with or without cause. The Mayor may suspend any officer at any time.

(Charter Ord. 3, passed 10-21-1996)

Statutory reference:

Similar provisions, see K.S.A. 15-204

§ 1-304 VACANCIES IN OFFICE.

All vacancies in the offices provided for in this article may be filled until the next regular time for appointment by the governing body. A vacancy in the office of City Treasurer shall be filled by appointment of the Mayor. Every appointment to office, and the date thereof, shall be entered on the journal of proceedings of the Council.

(Charter Ord. 3, passed 10-21-1996)

Statutory reference:

Similar provisions, see K.S.A. 15-209

§ 1-305 COMPENSATION.

Compensation for the administrative officers of the city set out in § 1-301 shall be fixed by ordinance.

(Charter Ord. 3, passed 10-21-1996)

§ 1-306 CITY CLERK; DUTIES OF OFFICE.

The City Clerk shall:

(a) Be custodian of all city records, books, files, papers, documents and other personal effects belonging to the city and not properly pertaining to any other office;

(b) Carry on all official correspondence of the city;

(c) Attend and keep a record of the proceedings of all regular and special meetings of the governing body;

(d) Enter every appointment of office and the date thereof in the journal;

- (e) Enter or place each ordinance of the city in the ordinance books after its passage;
- (f) Publish all ordinances, except those appropriating money, and such resolutions, notices and proclamations as may be required by law or ordinance.
- (g) Prepare and keep suitable fiscal records according to generally accepted accounting principles;
- (h) Assist in preparing the annual budget;
- (i) Audit all claims against the city for goods or services rendered for the consideration of the governing body. His or her accounts shall properly show the amounts paid from any fund of the city and the cash balance existing in each fund;
- (j) Keep an accurate account of all bonds issued by the city;
- (k) Keep a record of all special assessments;
- (l) Have custody of the corporate seal of the city and shall affix the same to the official copy of all ordinances, contracts and other documents required to be authenticated;
- (m) Have power to administer oaths for all purposes pertaining to the business and affairs of the city;
- (n) Keep suitable files of all such oaths required to be deposited in his or her office; and
- (o) The City Clerk is designated as the withholding agent of the city for the purposes of the Federal Revenue (Income) Act, and shall perform the duties required of withholding agents by said Act or any other Act requiring withholding from the compensation of any city officer or employee. The Clerk shall perform such other duties as may be prescribed by the governing body or the state statutes.

§ 1-307 CITY TREASURER; DUTIES OF OFFICE.

- (a) The City Treasurer shall have the following duties:
 - (1) The City Treasurer shall receive and safely keep all monies belonging to the city, shall keep proper account thereof, and ensure that such funds are received into each fund and expended from each fund as required by law;
 - (2) Publish or cause to be published in the official city newspaper, within 30 days after the quarter ending in March, June, September and December of each year, a statement showing the total amount received into each fund and the total amount expended from each fund at the beginning and the close of each quarter;
 - (3) Sign and pay all duly executed warrants of the city; and

(4) Remit to the state fiscal agent deficient funds for the payment of any lawful bonded indebtedness or the interest thereon.

(b) The City Treasurer may be assisted by the City Clerk and such other city officers as necessary to perform these duties.

(Charter Ord. 3, passed 4-5-1993)

Statutory reference:

Similar provisions, see K.S.A. 12-608

§ 1-308 CITY ATTORNEY; OFFICE AND DUTIES.

(a) There is hereby established the office of City Attorney. No person shall be eligible for the office of City Attorney who is not an attorney at law admitted to practice in the Supreme Court of the state. The City Attorney shall be charged with the general direction and supervision of the legal affairs of the city.

(b) The City Attorney shall:

(1) Attend meetings of the City Council when so directed to attend by the Council;

(2) Advise the Mayor and City Council and all officers of the city upon such legal questions affecting the city and its offices as may be submitted to him or her;

(3) When requested by the City Council, give opinions in writing upon any such questions;

(4) Draft such ordinances, contracts, leases, easements, conveyances and other instruments in writing as may be submitted to him or her in the regular transaction of affairs of the city;

(6) Attend Planning Commission and Board of Zoning Appeals meetings when so directed by the Boards;

(7) Appear and prosecute all violations of city ordinances in Municipal Court when his or her services shall be required; and

(8) Perform such other duties as may be prescribed by the governing body and the state statutes.

§ 1-309 APPOINTIVE OFFICERS; GENERAL DUTIES.

The foregoing provisions of this article shall not be construed to limit the duties of the city officers herein named, but shall in every case create and establish a city office to be held and discharged by the officers whose appointment is provided. The governing body may create other city offices as the city

may require hereafter and may abolish any office herein established which shall not have been created by the laws of the state for cities of the third class.

(K.S.A. 15-204)

§ 1-310 OFFICERS' OATHS, AFFIRMATION; REQUIRED.

All officers and employees of the city, whether elected or appointed, either under the laws of the state or ordinances of the city, shall before entering upon the duties of their respective offices, take and subscribe an oath or affirmation as follows.

(a) *Oath.* "I do solemnly swear (or affirm, as the case may be) that I will support the Constitution of the United States and the Constitution of the State of Kansas and faithfully discharge the duties of _____ (here enter name of office or position). So help me God."

(b) *Affirmation.* "I do solemnly, sincerely and truly declare and affirm that I will support the Constitution of the United States and of the State of Kansas and faithfully discharge the duties of _____ (enter name of office or position). This I do under the pains and penalties of perjury."
(K.S.A. 54-104, 54-106, 75-4308)

§ 1-311 OATHS FILED.

All officers and employees required to take and subscribe or sign an oath or affirmation shall be supplied the forms for the purpose at the expense of the city, and upon taking and subscribing or signing any such oath or affirmation, the same shall be filed by the City Clerk.

§ 1-312 BONDS REQUIRED.

(a) (1) The following city officers shall each, before entering upon the duties of his or her office, give a good and sufficient corporate surety bond to the city.

(2) The bond shall be in the following amount, to wit:

(A) City Treasurer: \$10,000;

(B) City Clerk: \$10,000;

(c) Clerk of Municipal Court: \$1,000; and

(D) Judge of Municipal Court: \$1,000.

(b) The governing body may provide for the coverage by blanket bond of such officers and employees and in such amounts as the governing body may, by resolution, designate.

§ 1-313 CONDITION OF BOND.

Each of the bonds required in § 1-313 shall be conditioned for the faithful performance of duty and all acts required by the laws of the state and of the city, and for the application and payment over to the proper persons of all monies or property coming into the hands of each such officer by virtue of his or her office.

§ 1-314 PREMIUMS.

All premiums on surety bonds shall be paid by the city.
(K.S.A. 78-111)

§ 1-315 EMPLOYEE HANDBOOK.

(a) The governing body of the city may adopt and thereafter and from time to time amend an Employee Handbook. Such handbook shall contain guidelines concerning the terms of employment for city employees. It shall consist of a summary of state and federal law, ordinances, contracts and policies; but in the event of any conflict therewith, such law, ordinance, contract or policy shall control over the Employee Handbook.

(b) The city's official Employee Handbook, version 2023, and any and all amendments, is hereby adopted by reference and incorporated herein as if set out in full.
(Ord. 2091, passed 12-1-2008; Ord. 2578, passed 8-21-2023)

ARTICLE 4: PERSONNEL POLICY AND EMPLOYEE BENEFITS

[Reserved]

ARTICLE 5: OPEN RECORDS

Section

- 1-501 Policy
- 1-502 Record custodians
- 1-503 Local Freedom of Information Officers
- 1-504 Public request for access
- 1-505 Facilities for public inspection
- 1-506 Procedures for inspection
- 1-507 Appointment of official custodians
- 1-508 Appointment of Local Freedom of Information Officer
- 1-509 Designation of additional record custodians
- 1-510 Requests to be directed to custodians
- 1-511 Fee administration
- 1-512 Inspection fee
- 1-513 Copying fee
- 1-514 Prepayment of fees
- 1-515 Payment

§ 1-501 POLICY.

(a) It is hereby declared to be the policy of the city that all public records which are made, maintained or kept by or are in the possession of the city, its officers and employees, shall be open for public inspection as provided by, and subject to the restrictions imposed by, the State Open Records Act, being K.S.A. 45-215 et seq.

(b) Any person, upon request, shall have access to such open public records for the purpose of inspecting, abstracting or copying such records while they are in the possession, custody and control of the appointed or designated record custodian thereof, or his or her designated representative.

§ 1-502 RECORD CUSTODIANS.

(a) All city officers and employees appointed or designated as record custodians under this article shall: protect public records from damage and disorganization; prevent excessive disruption of the essential functions of the city; provide assistance and information upon request; ensure efficient and timely action and response to all applications for inspection of public records; and shall carry out the procedures adopted by this city for inspecting and copying open public records.

(b) The official custodian shall prominently display or distribute or otherwise make available to the public a brochure in the form prescribed by the Local Freedom of Information Officer that contains basic information about the rights of a requester, the responsibilities of a public agency and the procedures for inspecting or obtaining a copy of public records under the State Open Records Act, being K.S.A. 45-215 et seq. The official custodian shall display or distribute or otherwise make available to the public the brochure at one or more places in the administrative offices of the city where it is available to members of the public who request public information in person.

§ 1-503 LOCAL FREEDOM OF INFORMATION OFFICERS.

The Local Freedom of Information Officer, which shall be the City Clerk, shall:

(a) Prepare and provide educational materials and information concerning the State Open Records Act, being K.S.A. 45-215 et seq.;

(b) Be available to assist the city and members of the general public to resolve disputes relating the State Open Records Act;

(c) Respond to inquiries relating to the State Open Records Act; and

(d) Establish the requirements for the content, size, shape and other physical characteristics of a brochure required to be displayed or distributed or otherwise made available to the public under the State Open Records Act. In establishing such requirements for the content of the brochure, the Local Freedom of Information Officer shall include plainly written basic information about the rights of a requester, the responsibilities of the city and the procedures for inspecting and obtaining a copy of public records under the Act.

§ 1-504 PUBLIC REQUEST FOR ACCESS.

All city offices keeping and maintaining open public records shall establish office hours during which any person may make a request for access to an open public record. Such hours shall be no fewer than the hours each business day the office is regularly open to the public. For any city office not open Monday through Friday, hours shall be established by the record custodian for each such day at which time any person may request access to an open public record.

§ 1-505 FACILITIES FOR PUBLIC INSPECTION.

All city offices keeping and maintaining open public records shall provide suitable facilities to be used by any person desiring to inspect and/or copy an open public record. The office of the City Clerk, being the principal record-keeper of the city, shall be used as the principal office for providing access to and providing copies of open records to the maximum extent practicable. Requesters of records shall be referred to the office of the City Clerk except when the requested records are not in that office and are available in another city office.

§ 1-506 PROCEDURES FOR INSPECTION.

Any person requesting access to an open public record for purposes of inspecting or copying such record, or obtaining a copy thereof, shall abide by the procedures adopted by the governing body for record inspection and copying, including those procedures established by record custodians as authorized by the governing body. Such procedures shall be posted in each city office keeping and maintaining open public records.

§ 1-507 APPOINTMENT OF OFFICIAL CUSTODIANS.

The following city officers are hereby appointed as official custodians for purposes of the State Open Records Act, being K.S.A. 45-215 et seq., and are hereby charged with responsibility for compliance with that Act with respect to the hereinafter listed public records:

(a) *City Clerk*. All public records kept and maintained in the City Clerk's office and all other public records not provided for elsewhere in this section;

(b) *City Treasurer*. All public records not on file in the office of the City Clerk and kept and maintained in the City Treasurer's office;

(c) *Chief of Police*. All public records not on file in the office of the City Clerk and kept and maintained in the City Police Department;

(d) *Fire Chief*. All public records not on file in the office of the City Clerk and kept and maintained in the City Fire Department;

(e) *City Attorney*. All public records not on file in the office of the City Clerk and kept and maintained in the City Attorney's office; and

(f) *Clerk of the Municipal Court*. All public records not on file in the office of the City Clerk and kept and maintained in the Municipal Court.

§ 1-508 APPOINTMENT OF LOCAL FREEDOM OF INFORMATION OFFICER.

The City Clerk is hereby appointed as the Local Freedom of Information Officer and charged with all of the duties as set forth in § 1-503.

§ 1-509 DESIGNATION OF ADDITIONAL RECORD CUSTODIANS.

(a) Each of the official custodians appointed in § 1-507 is hereby authorized to designate any subordinate officers or employees to serve as record custodian. Such record custodians shall have such duties and powers as are set out in the State Open Records Act, being K.S.A. 45-215 et seq.

(b) Whenever an official custodian shall appoint another person as a record custodian he or she shall notify the City Clerk of such designation and the City Clerk shall maintain a register of all such designations.

§ 1-510 REQUESTS TO BE DIRECTED TO CUSTODIANS.

(a) All members of the public, in seeking access to, or copies of, a public record in accordance with the provisions of the State Open Records Act, being K.S.A. 45-215 et seq., shall address their requests to the custodian charged with responsibility for the maintenance of the record sought to be inspected or copied.

(b) Whenever any city officer or employee appointed or designated as a custodian under this article is presented with a request for access to, or copy of, a public record which record the custodian does not have in his or her possession and for which he or she has not been given responsibility to keep and maintain, the custodian shall so advise the person requesting the record. Further, the person making the request shall be informed as to which custodian the request should be addressed to, if such is known by the custodian receiving the request.

§ 1-511 FEE ADMINISTRATION.

The City Clerk is hereby authorized to provide the Clerk's office, and the office of each record custodian, with sufficient cash to enable the making of change for record fee purposes. Each custodian shall transmit all record fee monies collected to the City Treasurer not less than monthly. Each custodian shall maintain duplicates of all records and copy request forms, completed as to the amount of fee charged and collected, which amounts shall be periodically audited by the Clerk-Finance Officer and Treasurer of the city.

§ 1-512 INSPECTION FEE.

(a) Where a request has been made for inspection of any open public record which is readily available to the record custodian, there shall be no inspection fee charged to the requester.

(b) In all cases not covered by division (a) above, a record inspection fee shall be charged, at the rate of \$25, per hour per employee engaged in the record search. A minimum charge, of \$50 shall be charged for each such request.

§ 1-513 COPYING FEE.

(a) A fee of \$.025 per page shall be charged for photocopying public records, such fee to cover the cost of labor, materials and equipment.

(b) For copying any public records which cannot be reproduced by the city's photocopying equipment, the requester shall be charged the actual cost to the city, including staff time, in reproducing such records.

§ 1-514 PREPAYMENT OF FEES.

(a) A record custodian may demand prepayment of the fees established by this article whenever he or she believes this to be in the best interest of the city. The prepayment amount shall be an estimate of the inspection and/or copying charges accrued in fulfilling the record request. Any overage or underage in the prepayment shall be settled prior to inspection of the requested record or delivery of the requested copies.

(b) Prepayment of inspection and/or copying fees shall be required whenever, in the best estimate of the record custodian, such fees are estimated to exceed \$50.

(c) Where prepayment has been demanded by the record custodian, no record shall be made available to the requester until such prepayment has been made.

§ 1-515 PAYMENT.

All fees charged under this article shall be paid to the custodian of the records inspected and/or copied unless the requester has established an account, for purposes of billing and payment, with the city.

ARTICLE 6: INVESTMENT OF PUBLIC FUNDS

Section

- 1-601 Purpose and goals
- 1-602 Active funds; designation of depositories; eligible depositories
- 1-603 Definitions
- 1-604 Investment of idle funds
- 1-605 Procedures and restrictions
- 1-606 Custody and safekeeping
- 1-607 Sale or transfer
- 1-608 Interest on time deposits

§ 1-601 PURPOSE AND GOALS.

(a) It is the purpose of this statement to set forth the public policies of the city relating to the investment of public monies, and establish procedural requirements as to investment management practice.

(b) The objective of the investment policy and program of the city shall be as follows.

(1) The safeguarding of all public monies shall be of the highest priority. Public money shall not be invested or managed in any matter which would jeopardize the safety of the principal.

(2) Consistent with the requirement of safety, the objective of the investment program shall be to aggressively manage and invest all public monies to maximize net earnings, consistent with the public responsibility to secure maximum, safe investment return possible from monies assigned to its stewardship, to relieve demands on the property tax, and to otherwise reduce the cost of public services.

§ 1-602 ACTIVE FUNDS; DESIGNATION OF DEPOSITORIES; ELIGIBLE DEPOSITORIES.

(a) The governing body shall designate the banks, savings and loan associations and savings banks which shall serve as depositories of its funds. The Clerk, Treasurer or other city officer or employee having the custody of city funds shall deposit such funds only at the designated banks, savings and loan associations and savings banks. Only banks, savings and loan associations and savings banks that have main or branch offices in Shawnee County shall be designated as official depositories. No such bank, savings bank or savings and loan association shall be designated as a depository until the city is assured that it can obtain satisfactory security for its deposits.

(b) The Clerk, Treasurer or other city officer or employee depositing public funds shall deposit all such public funds coming into such person's possession in his, her or their name and official title as such officer. If the governing body fails to designate an official depository or depositories, the officer thereof having custody of city funds shall deposit such funds with one or more banks, savings and loan associations or savings banks which have main or branch offices in the county if satisfactory security can be obtained therefor and if not then elsewhere. In such event, the officer or employee shall serve notice in writing on the governing body showing the names and locations of such banks, savings and loan associations and savings banks where such funds are deposited, and upon so doing, the officer or employee having custody of such funds shall not be liable for the loss of any portion thereof except for official misconduct or for the misappropriation of such funds by the officer or employee.

(c) If eligible banks, savings and loan associations or savings banks under divisions (a) or (b) above cannot or will not provide an acceptable bid, which shall include services for the depositing of public funds under this section, then banks, savings and loan associations or savings banks that have main or branch offices in any immediately adjoining county may receive deposits of the city's active funds, if such banks, savings and loan associations or savings banks have been designated as official depositories under division (a) above and the city can obtain satisfactory security therefor.

§ 1-603 DEFINITIONS.

For the purpose of this article, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BANK. Any bank incorporated under the laws of the state or any other state, or organized under the laws of the United States and which has a main or branch office in the state.

BRANCH. Any office within this state, other than the main office, that is approved by a federal or state supervisory agency at which deposits are received, checks paid or money lent. **BRANCH** does not include an automated teller machine, remote service unit or similar device or a loan production office.

INVESTMENT RATE. A rate which is the equivalent yield for United States government securities having a maturity date as published in the *Wall Street Journal*, nearest the maturity date for equivalent maturities. The zero- to 90-day rate shall be computed on the average effective federal funds rate as published by the Federal Reserve System for the previous week.

MAIN OFFICE. The place of business specified in the articles of association, certificate of authority or similar document, where the business of the institution is carried on and which is not a branch.

SAVINGS AND LOAN ASSOCIATION. Any savings and loan association incorporated under the laws of the state or any other state, or organized under the laws of the United States and which has a main or branch office in the state.

SAVINGS BANK. Any savings bank organized under the laws of the United States and which has a main or branch office in the state.
(K.S.A. 12-1675a)

§ 1-604 INVESTMENT OF IDLE FUNDS.

Temporarily idle monies of the city, not currently needed, may in accordance with the procedure hereinafter described be invested:

(a) In temporary notes or no-fund warrants issued by the city;

(b) In savings deposits, demand deposits, time deposit, open accounts, certificates of deposit or time certificates of deposit with maturities of not more than two years:

(1) In banks, savings and loan associations and savings banks which have main or branch offices located in the city; or

(2) If no main or branch office of a bank, savings and loan association or savings bank is located in the city, then in banks, savings and loan associations and savings banks, which have main or branch offices in the county or counties in which all or part of the city is located.

(c) In repurchase agreements with:

(1) Banks, savings and loan associations and savings banks, which have main or branch offices located in the city, for direct obligations of, or obligations that are insured as to principal and interest by, the United States government or any agency thereof;

(2) If no main or branch office of a bank, savings and loan association or savings bank, is located in the city: if no such bank, savings and loan association or savings bank having a main or branch office located in the city is willing to enter into such an agreement with the city at an interest rate equal to or greater than the investment rate, as defined in K.S.A. 12-1675a(g), and amendments thereto, then such repurchase agreements may be entered into with banks, savings and loan associations or savings banks which have main or branch offices in the county or counties in which all or part of the city is located; or

(3) If no bank, savings and loan association or savings bank having a main or branch office in such county or counties is willing to enter into such an agreement with the city at an interest rate equal to or greater than the investment rate, as defined in K.S.A. 12-1675a(g), and amendments thereto, then such repurchase agreements may be entered into with banks, savings and loan associations or savings banks located within the state.

(d) In direct obligations of or obligations that are insured as to principal and interest by the United States or any agency thereof, not including mortgage-backed securities with maturities as the governing body shall determine, but not exceeding two years. Such investment transactions shall only be conducted with banks, savings and loan associations and savings banks; the Federal Reserve Bank of Kansas City, Missouri; or with primary government securities dealers which report to the market report division of the Federal Reserve Bank of New York, or any broker-dealer engaged in the business of selling government securities which is registered in compliance with the requirements of §§ 15 or 15C of the Securities Exchange Act of 1934 and registered pursuant to K.S.A. 17-12a401, and amendments thereto;

(e) In the Municipal Investment Pool Fund established in K.S.A. 12-1677a, and amendments thereto;

(f) In the investments authorized and in accordance with the conditions prescribed in K.S.A. 12-1677b, and amendments thereto;

(g) In multiple municipal client investment pools managed by the trust departments of banks which have main or branch offices located in county or counties where city is located or with trust companies incorporated under the laws of this state which have contracted to provide trust services under the provisions of K.S.A. 9-2107, and amendments thereto, with banks which have main or branch offices located in the county or counties in which the city is located. Public monies invested under this division (g) shall be secured in the same manner as provided for under K.S.A. 9-1402, and amendments thereto. Pooled investments of public monies made by trust departments under this division (g) shall be subject to the same terms, conditions and limitations as are applicable to the municipal investment pool established by K.S.A. 12-1677a, and amendments thereto;

(h) Municipal bonds or other obligations issued by any municipality of the state as defined in K.S.A. 10-1101, and amendments thereto, which are general obligations of the municipality issuing the same;

(i) The investments authorized in divisions (d), (e), (f), (g) or (h) above shall be utilized only if the banks, savings and loan associations and savings banks eligible for investments authorized in division (b) above, cannot or will not make the investments authorized in division (b) above available to the city at interest rates equal to or greater than the investment rate, as defined in K.S.A. 12-1675a(g), and amendments thereto; or

(j) In selecting a depository pursuant to division (b) above, if a bank, savings and loan association or savings bank eligible for an investment deposit thereunder has an office located in the city and such financial institution will make such deposits available to the city at interest rates equal to or greater than the investment rate, as defined in K.S.A. 12-1675a(g), and amendments thereto, and such financial institution otherwise qualifies for such deposit, the governing body shall select one or more of such eligible financial institutions for deposit of funds pursuant to this section. If no such financial institution qualifies for such deposits, the city shall select for such deposits one or more eligible banks, savings and loan associations or savings banks which have offices in the county or counties in which all or a part of the city is located which will make such deposits available to the city at interest rates equal to or greater than the investment rate, as defined in K.S.A. 12-1675a(g), and amendments thereto, and which otherwise qualify for such deposits.

(K.S.A. 12-1675)

§ 1-605 PROCEDURES AND RESTRICTIONS.

The City Clerk shall periodically report to the governing body as to the amount of money available for investment and the period of time such amounts will be available for investment, and shall submit such recommendations as deemed necessary for the efficient and safe management of city finances. The recommendations of the City Clerk shall provide for an investment program which shall so limit the

amounts invested and shall schedule the maturities of investments so that the city will, at all times, have sufficient monies available on demand deposit to assure prompt payment of all city obligations.

§ 1-606 CUSTODY AND SAFEKEEPING.

Securities purchased pursuant to this article shall be under the care of the City Clerk, and the City Treasurer and shall be held in the custody of a state or national bank or trust company, or shall be kept by such officers in a safety deposit box of the city in a bank or trust company. Securities in the original or receipt form held in the custody of a bank or trust company shall be held in the name of the city, and their redemption, transfer or withdrawal shall be permitted only upon the written instruction of the city officers. Securities not held in the custody of a bank or trust company shall be personally deposited by such officer in a safety deposit box in the name of the city in a bank or trust company, access to which shall be permitted only in the personal presence and under the signature of two of the abovementioned officers.

§ 1-607 SALE OR TRANSFER.

If, in order to maintain sufficient monies on demand deposit in any fund as provided in § 1-605, it becomes necessary to transfer or sell any securities of such funds, the officers specified in § 1-606 may transfer said securities to any other fund or funds in which there are temporarily idle monies, or shall sell such securities, and for such purpose they shall have authority to make any necessary written direction, endorsement or assignment for and on behalf of the city.

§ 1-608 INTEREST ON TIME DEPOSITS.

The City Clerk shall deposit the interest earned on invested idle funds to the General Fund, unless otherwise required or authorized by law.

ARTICLE 7: CONTRACTORS PROVIDING SERVICES TO THE CITY

Section

1-701 Insurance requirements

§ 1-701 INSURANCE REQUIREMENTS.

All contractors providing services to the city shall carry liability and worker's compensation insurance from companies authorized to do business in the state, having such coverages, policy limits and deductible amounts as required by the city. The city may require that it be provided with such certificate or certificates of insurance demonstrating such insurance prior to commencement of any work by a contractor and that the city be named as an additional insured on such policy.

(Ord. 2108, passed 6-15-2009)

ARTICLE 8: PARKS AND RECREATION FUND

Section

- 1-801 Fund established
- 1-802 Same; Fund administration

§ 1-801 FUND ESTABLISHED.

There is hereby established, a special Parks and Recreation Fund. Such Fund shall be the repository for a portion of the monies received by the City Treasurer from the State Treasurer that are attributable to the city's portion of monies collected by the state in the state's Local Alcoholic Liquor Fund. (Ord. 2022, passed 10-2-2006)

§ 1-802 SAME; FUND ADMINISTRATION.

Upon receiving from the State Treasurer, the monies named in § 1-801, that are attributable to the city's portion of monies collected by the state in the state's Local Alcoholic Liquor Fund or any monies received pursuant to the provisions of K.S.A. 79-41a.05, the City Treasurer shall deposit the full amount of such monies in the city treasury. One-half of such amount shall be credited to the city's General Fund and one-half of such amount shall be credited to the special Parks and Recreation Fund named in § 1-801. Monies credited to the special Parks and Recreation Fund shall be under the discretion and control of the governing body of the city. Such monies may be expended only for the purchase, establishment, maintenance or expansion of park and recreational services, programs and facilities. (Ord. 2022, passed 10-2-2006)

ARTICLE 9: CAPITAL IMPROVEMENT FUND

Section

- 1-901 Fund established
- 1-902 Plan of operation
- 1-903 Same; budget
- 1-904 Same; investment monies

§ 1-901 FUND ESTABLISHED.

The governing body of the city hereby establishes by adoption of an ordinance a Capital Improvement Fund in accordance with the provision of K.S.A. 12-1,118. This Fund shall be used by the city to finance, in whole or in part, any public improvement need set forth in the city's capital improvement plan. Contained within this article is the authority to provide for the budgeted transfer of monies from other city funds lawfully available for improvement purposes, including monies from the city's Utility Funds and General Fund.

(Ord. 2021, passed 10-2-2006)

§ 1-902 PLAN OF OPERATION.

Monies in such Capital Improvement Fund may be used to finance, in whole or in part, any public improvement needs, including the repair, restoration and rehabilitation of existing public facilities. Further, expenditures from such Fund may be made for engineering and other advance public improvement plans and studies and reimbursements may be made to the Fund from bond proceeds, special assessments or state and federal aid available for the completed project. A capital improvement plan will be made each year to identify those improvements to be potentially financed from the Fund during the following year, but such improvements are not limited to those in the plan. It is the intent of the governing body that such Fund shall be used as a financing mechanism for meeting the needs of the city for infrastructure improvements. This Fund is also intended to provide capital for major equipment replacements and purchases.

(Ord. 2021, passed 10-2-2006)

§ 1-903 SAME; BUDGET.

The City Clerk shall annually submit, at the same time as, and as a part of, the annual operating budget, such proposed revenue allocations and budget transfers as may be necessary to:

(a) Finance those improvements scheduled for completion next year, the cost of which is to be credited to the Fund, as provided by the capital improvement plan; and

(b) Set aside monies to be annually reserved for future improvements, as provided in the capital improvements plan.

(Ord. 2021, passed 10-2-2006)

§ 1-904 SAME; INVESTMENT MONIES.

Monies in such Fund may be invested in accordance with K.S.A. 10-131 and amendments thereto, and any interest thereon shall be credited to such Fund.

(Ord. 2021, passed 10-2-2006)